

RECORD OF PROCEEDINGS

April 12, 2021

THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD IN THE COUNCIL CHAMBERS OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER:

Mayor Buchanan called the regular meeting of the Hanna Town Council to order at 6:21P.M. Roll call was taken, Council Members present constituting a quorum were:

Mayor:

Lois Buchanan

Council Members:

Sam Sikes

Bill Dys

Absent:

Tracy Fowler

Jayson Nordquist

Also present:

Town Treasurer/Clerk

Ann Calvert

Town Clerk/Treasurer:

Lesley Birge

PWD Director

Larry Korkow

Hanna Marshal

Jeff Neimark

Rec Center Director

Vivian Gonzales

APPROVE AGENDA:

Cm. Sikes **moved to approve the agenda.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

APPROVE MINUTES:

Cm. Sikes **moved to approve the March 9, 2021 Regular Meeting Minutes.** Cm. Dys seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORTS:

HCJPB

No Report

Public Works Department

April 2021 Report

WTP

April 2021 Report

Marshal's Office

March 2021 Report

Rec Center

March 2021 Report

SCWEMS

February 2021

CCVC

February 2021 Minutes

Cemetery

March 2020 Minutes

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**Hanna Housing Board
March 2021 Minutes, Reports
Museum Board**

**March 2021 Minutes
Planning & Zoning
March 2021 Report**

Cm. Sikes moved to approve all Board and Department Reports. Cm. Dys seconded the motion. The motion carried with all present members voting aye.

**FINANCIAL REPORTS:
BILLS TO BE RATIFIED PAID March 31, 2021 AS FOLLOWS:**

Allen Insurance	Auto & Commercial Property Premium	\$7,476.00
Amazon	Rec Supply/ Meter reads power inverter	\$381.36
Black Hills Energy	Natural Gas Services For Town Properties	\$5,793.03
Energy Laboratories Inc.	Annual Water Report	\$125.00
Hanna Headlight	Monthly Website Fee	\$45.00
Hub Int'l Mountain States	Public Official Bond A Calvert Treasurer	\$350.00
JB's Stop N Shop	Diesel Fuel Trash Truck	\$105.05
Long Building	Mobilization & Design Rec HVAC System	\$1,635.00
Microsoft Azure	Server Backup Service	\$24.35
Northwest Shoring LLC	PWD Trench Box Kit	\$9,766.00
Quill Corporation	Office Supply	\$206.47
Rawlins Aquatics Center	Life Guard Resert/WSI Class Rec Center	\$225.00
Rawlins Auto Parts	HMO Vehicle Maintenance	\$59.76
Rocky Mountain Power	Electricity	\$175.89
Rawlins Auto Parts	Wiper Blades HMO	\$19.08
Rocky Mountain Power	Electricity for Town Properties	\$7,588.10
Supply House	Mechanical Pool Repair/WTP Maint Supply	\$742.69
True Value of Laramie	Muriatic Acid REC	\$215.76
US Post Office	Postage Bulk Mailing	\$68.95
Walmart	Vacuum Town Office	\$299.99
Xerox Financial Services	Lease Payment	\$37.00
Xesi Document Solutions	Contract Base Charge/Overage	\$197.36
Grand Total		\$35,341.87

BILLS TO BE PAID April 14, 2021 AS FOLLOWS:

APG of the Rockies	Ad for Front & Main St. Project	\$64.75
BCN Telecom INC	Long Distance Telephone Services	\$118.49
Bluetarp Credit Services	Northern Tool Purchase	\$160.00
Bobcat Doors & Construction	Scissor Lift Rental Three Days	\$300.00
BSN Sports, INC	Swimming Flippers Rec Center	\$118.68
Carbon Co. Council of Govt	CCCOG	\$159.17
Carbon Power & Light	Monthly Facility /Energy Chg.	\$35.76
City of Laramie	Trash Tipping Fees for March	\$1,568.70
Corthell & King Law Office	Legal Services for March	\$958.50
Dana Kepner Company Inc.	PRV Valve Rec Center	\$705.00
Engineering Associates	Engineering Fees	\$952.57
Home Town Market	BINGO Concessions	\$23.97
Honeywagon	Portable Toilet Rental/Hauling, Tipping Fees March	\$751.29
Local Govt. Liability Pool	Annual Membership Renewal	\$4,114.00
Marks Plumbing Parts	P trap Rec Center	\$64.12
Norco Inc.	Cylinder Rental	\$121.69
One-Call of Wyoming	Tickets 1 st Qtr. 2021	\$10.50
Oriental Trading Co.	Supplies for King Coal Days	\$171.61
Perkins Oil Co	Fuel For Town Vehicles	\$1,959.29
Pit Bowes Global Financial	Postage Meter Rental	\$175.98
Quill	Printer ink	\$93.98
RP Lumber	Ceiling tiles/P-Trap/Waste Tube Rec Center	\$241.32
Rawlins Auto Parts	DEF Trash Truck/JP Weld PWD	\$65.74

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Reserve Account	Postage	\$2,000.00
Sam's Club	Annual Membership Renewal	\$100.00
Saratoga Sun	Legal Ad HMO	\$93.50
Team Laboratory Chemical LLC	50 Bags of Road Patch	\$867.50
Town of Hanna	Petty Cash Town Office	\$258.86
Town of Hanna	Water/Sewer/Landfill	\$643.58
Union Telephone	Telephone Service for Town Properties	\$789.95
Utah Jazz	Jerseys/Shorts for Basket Ball Program	\$246.00
Wal-Mart Community	Supply for Memorial/BINGO concessions	\$156.40
WAM-WCCA	Energy Lease Program	\$769.80
Wee Folks Place	Monthly Allotment	\$333.33
Grand Total		\$19,194.03

Cm. Dys **moved to approve March Income Statement, Ratify Bills Paid March 31, 2021, March Payrolls, and Bills to be Paid April 14, 2021.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

VISITORS:

Brierley & Associates and Howard Concrete discussed working weekends on the Front & Main St. project.

UNFINISHED BUSINESS:

UNTABLE DISCUSSION/APPROVAL OF WATER METER & EXPANSION TANK WAIVER:

Cm. Sikes **moved to approve to Untable Discussion/Approval of Water Meter & Expansion Tank Waiver.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

DISCUSS/APPROVE WATER METER EXPANSION TANK WAIVER:

Cm. Sikes **moved to approve Water Meter & Expansion Tank Waiver.**

Cm. Dys seconded the motion. The motion carried with all present voting aye.

APPROVE SECOND READING ORDINANCE #391 DESIGNATING THE AMOUNT OF GENERAL TAX TO BE ASSESSED, LEVIED AND COLLECTED FOR THE FISCAL YEAR 2021-2022 ON ALL TAXABLE REAL AND PERSONAL PROPERTY WITHIN THE TOWN OF HANNA, WYOMING:

Cm. Dys **moved to approve second reading Ordinance #391 Designating the Amount of General Tax to be Assessed, Levied and Collected for the Fiscal Year 2021-2022 on all Taxable Real and Personal Property Within the Town of Hanna, Wyoming.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

NEW BUSINESS:

APPROVE 2020 FISCAL YEAR FINAL AUDIT:

Cm. Sikes **moved to approve 2020 Fiscal Year Final Audit.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

APPROVE DONATION AGREEMENT WITH UNION PACIFIC FOR FOOT BRIDGE:

Cm. Dys **moved to approve Donation Agreement with Union Pacific for Foot Bridge.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

APPROVE RESOLUTION 2021-533 A RESOLUTION TO CREATE UTILITY AND OTHER MUNICIPAL SERVICES LIEN AUTHORITY FOR MUNICIPALITIES AND JOINT POWERS BOARDS:

Cm. Sikes **moved to approve Resolution 2021-533. A Resolution to create utility and other municipal services lien authority for municipalities and**

Joint Powers Boards. Cm. Dys seconded the motion. The motion carried with all present voting aye.

DISCUSS/APPROVE MAY CLEAN-UP, FEES, AND ITEMS TO BE ACCEPTED:

Clean-up will be every Wednesday during the month of May. Requests for pickup household trash will not be for items that normally have a fee at the Waste Station. Have to be by submitted by noon on Tuesday. Regular accepted. Residents will be billed. Cm. Sikes **moved to approve May clean up, fees, and what will be accepted.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

CITIZEN PARTICIPATION:
NONE

EXECUTIVE SESSION

Cm. Sikes **Motioned to go into executive session for legal and personnel matters at 7:50 pm.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

Cm. Sikes **Motioned to come out of executive session for legal and personnel matters at 8:30 pm.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

Cm. Sikes **Motioned to approve the minutes of the executive session.** Cm. Dys seconded the motion. The motion carried with all present voting aye.

No Action was taken.

ADJOURNMENT:

Cm. Dys **moved to adjourn the meeting at 8:32 pm.** Cm. Sikes seconded the motion. The motion carried with all present members voting aye.

Lesley Birge

Town Clerk

Lois Buchanan

Mayor